



County of Mono

JOB ANNOUNCEMENT

FILING DEADLINE

In-County only
FFD: 11/15/2013

Public Works Maintenance Worker II

Public Works Department

SALARY

II (\$3,056 – 3,714 / mo.)

40 hrs. per week

The vacancy for the Public Works Maintenance Worker II position in Bridgeport/Lee Vining is now being offered as a transfer or promotional opportunity for Public Works Maintenance employees.

One position is available in Facilities/Bridgeport for 9 months, 3 months in Roads/Lee Vining.

Examples of Duties:

Under supervision, assists with and performs a variety of semi-skilled and skilled duties in the maintenance, construction, and repair of County buildings and grounds, roads, bridges, and facilities; a journeyman skill level in one or more building trades with a working knowledge of other building trades, ability to operate road maintenance equipment such as trucks, snowplows, and loaders during snow removal, construction and other road maintenance projects; may drive vehicles to transport materials, tools, and equipment; performs routine maintenance and repair tasks on equipment; acts as a flag person for road repair and maintenance crews; performs shovel work, opening, widening, and backfilling excavations; assists with the installation and repair of traffic control and warning signs; completes reports and records; cleans and cares for tools and equipment; assists with inspections of roads and other facilities for needed repairs; maintains the assigned work areas in a clean, orderly and safe condition. The ideal candidate will be a motivated individual interested in a challenging career opportunity in the Facilities Division of the Department of Public Works.

<u>Knowledge of:</u>	<u>Ability & Willingness to:</u>
1. Maintenance & construction tools & equipment	1. Operate equipment; i.e. trucks, snowplows, loaders
2. Landscaping, carpentry, electrical & plumbing trades	2. Maintain basic records
3. Building trades standard tools, methods, practices	3. Perform heavy physical labor
4. Plumbing, heating/cooling & electrical systems	4. Perform skilled & semi-skilled building & landscaping
5. Applicable provisions of building, electrical & plumbing codes	5. Skillfully use a variety of building trades tools & equipment
6. Occupational hazards & safety precautions	6. Use & care for hand & power tools
7. Safe work practices including snow removal & storage	7. Estimate time & materials needed to perform maintenance
8. Snow removal equipment and operations	& construction & repair jobs
9. Trench safety requirements	8. Good oral & written communication skills
10. Road signage and flagging requirements	9. Perform arithmetic calculations necessary for job performance
	10. Use computers

Typical Physical Requirements:

Sit for extended periods; frequently stand, walk, stoop, kneel, and crouch; physical ability to lift and carry objects weighing up to 50 pounds unassisted and greater than 50 pounds with assistance; normal manual dexterity and eye-hand coordination; corrected hearing and vision to normal range; verbal communication; use of equipment including hand and power tools, electrical testing equipment, computers and telephones.

Training and Experience:

Maintenance Worker II: One year of any combination of training and experience which would provide the required knowledge and abilities is qualifying.

Required additional documents: Class A or B License.

For a complete job description and application contact Human Resources at (760) 932-5412 or email: hr@mono.ca.gov. Faxed and emailed applications from permanent county employees will be accepted only if the signed **original** is postmarked by the filing deadline. Must complete a PW Maintenance Worker Attachment for application to be considered.

COUNTY OF MONO
COUNTY ADMINISTRATIVE OFFICE – Human Resources
P.O. Box 696 ~ Bridgeport, California 93517
(760) 932-5412 ~ (760) 932-5411 (FAX) website: <http://www.monocounty.ca.gov/>
EOE/AE/AAE